

Minutes of a meeting of the APPC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, November 17, 2005**, 3:00 p.m. in Room 310 of the James Administration Building.

**PRESENT:** Jim Brawer, Luc Chouinard, Heather Goad, William Hendershot, John Hobbins, Charlotte Légaré, Scott Matter, Morton J. Mendelson (Chair), Cindy Smith (Secretary), Jennifer White

**REGRETS:** Sylvia Franke, Bob Hebdon

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05.01 The Agenda was approved with the following additions:

- Under section 9, Other Business, two items - (b) Course Number Changes; and (c) Changing Grades to Pass/Fail.

05.02 The Minutes from the meeting held November 3, 2005, were approved as circulated.

The Minutes of October 20, 2005, omitted the credit weight for new Faculty of Arts course HIST 478 – it should have indicated 3 credits.

05.03 **BUSINESS ARISING**

*Secretary's note:* Revisions/additional information requested by SCTP, or changes made by the Faculty, were received for the following previously submitted proposal(s), reviewed by the Chair, and approved on behalf of SCTP.

Faculty of Agricultural and Environmental Sciences

- new program **M.Sc. in Parasitology; Bioinformatics** (47 cr.) [04-SCTP-04-37; April 21, 2005]; it will be reported to CGPS for approval.

Centre for Continuing Education

- new program **Certificate in Translation; Spanish** (30 cr.) [05-SCTP-11-16; November 3, 2005]; it will be reported to APPC for approval.

05.04 **FACULTY OF MANAGEMENT – 05-SCTP-11-20**

The following new courses were approved:

BUSA 691 Topics in Management 2 (3 cr.);

BUSA 692 Topics in Management 3 (3 cr.);

INSY 691 Topics in Mgmt. Info. Systems 2 (3 cr.); SCTP suggested: spell out title abbreviations in box 9;

INSY 692 Topics in Mgmt. Info. Systems 3 (3 cr.); SCTP suggested: spell out title abbreviations in box 9;

MGPO 692 Topics: Strategic Management 3 (3 cr.);

PARA 690 Thesis Research 4 (2 cr.)

New course approved.

05.06 **FACULTY OF EDUCATION – 05-SCTP-11-23**

Department of Integrated Studies P04 Tw 10.98 0 0 10.ducaPnn

EDSL 334 Teaching Oral Skills in ESL (3 cr.)

SCTP's suggested change:

- revise description to read "Application of the English ..."

New course approved with this change; SCTP Secretary will revise proposal.

Department of Educational Counselling and Psychology  
EDPE 706 Adv Sem: Cog/Instr Research (6 cr.)  
New course approved.

05.07 **FACULTY OF ENGINEERING** – 05-SCTP-11-24  
Department of Electrical and Computer Engineering  
The following revised programs were approved

MECH 616 Viscous Flow & Boundary Layers (4 cr.)

