



**Desautels Faculty of Management (Graduate)
Programs, Courses and University Regulations
2024-2025**

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This publication provides guidance to prospects, applicants, students, faculty and staff.

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1 Graduate and Postdoctoral Studies

1.1 Administrative Officers

Administrative Officers

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Associate Provost (Graduate Education) and Dean (Graduate and Postdoctoral Studies)

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Russell Steele; B.S., M.S. (Carn. Mell), Ph.D. (Wash.)

Associate Dean (Graduate and Postdoctoral Studies)

Manit.)

- Coursework for Graduate Programs, Diplomas, and Certificates

5 Graduate Admissions and Application Procedures

Please refer to [University Regulations & Resources > Graduate > : Graduate Admissions and Application Procedures](#) for information on:

- Application for admission;
- Admission requirements;
- Application procedures;
- Competency in English; and
- Other information regarding admissions and application procedures for Graduate and Postdoctoral Studies.

6 Fellowships, Awards, and Assistantships

Please refer to [University Regulations & Resources > Graduate > : Fellowships, Awards, and Assistantships](#) for information and contact information regarding fellowships, awards, and assistantships in Graduate and Postdoctoral Studies.

7 Postdoctoral Research

Students must inform themselves of University rules and regulations and keep abreast of any changes that may occur. The *Postdoctoral Research* section of this publication contains important details postdoctoral scholars will require during their studies at McGill and should be periodically consulted, along with other sections and related publications.

7.1 Postdocs

Postdocs are recent graduates with a Ph.D. or equivalent (i.e., Medical Specialist Diploma) engaged by a member of the University's academic staff, including Adjunct Professors, to assist them in research.

Postdocs must be appointed by their department and re

- ii. Upon registration, postdocs will be eligible for a University identity card issued by Enrolment Services.
- iii. Leaves of absence must comply with the Graduate and Postdoctoral Studies Policies for Vacation, Parental/Familial, and Health Leave (see [section 7.3: Vacation Policy for Graduate Students and Postdocs](#) and [University Regulations & Resources](#) > Graduate > Regulations > Categories of Students > : [Leave of Absence Status](#)).

3. Appointment, Funding, Letter of Agreement

- i. Postdoctoral appointments may not exceed the registration eligibility period as defined above.
- ii. In order to be registered, the postdoc must be assured of financial support other than from personal means during their stay at McGill University. This amount must be equivalent to the minimal stipend requirement set by the University in accordance with guidelines issued by federal and provincial research granting agencies or the collective agreement, as applicable. Funding during parental leave is subject to the conditions of the funding agency or the collective agreement, as applicable.
- iii. Postdocs require a [Letter of Agreement for Postdoctoral Education](#) signed by the postdoc, the supervisor, and the department/unit head or delegate.
- iv. Postdocs with full responsibility for teaching a course should be compensated over and above their postdoctoral funding as course lecturers. This applies to all postdocs, except those for whom teaching is part of the award.
- v. The amount of research, teaching, or other tasks that postdocs engage in over and above postdoctoral activities should conform to the regulations for postdocs specified by the Canadian research council of their discipline or the collective agreement. This applies to all postdocs, including those whose funding does not come from the Canadian research councils.

4. Privileges

- i. Postdocs have the same pertinent rights as the ones granted to McGill students under [mcgill.ca/students/srr](#), and those granted by the policies listed at [mcgill.ca/secretariat/policies-and-regulations](#).
- ii. Postdocs have full graduate student borrowing privileges in McGill libraries through their identity card.
- iii. As a general rule, postdocs may take courses for credit as Special Students following the admissions procedures outlined at [mcgill.ca/gradapplicants/apply/prepare/visiting](#). [Tuition and other charges](#) will apply.
- iv. Postdocs may be listed in the McGill directory.
- v. Access to sports facilities may be purchased on a monthly basis through McGill Athletics and Recreation.
- vi. Postdoctoral Fellows and Scholars are mandatory members of the Post-Graduate Students' Society (PGSS) and an annual association fee is automatically charged.
- vii. Postdocs are permitted membership in the Faculty Club; an annual fee will be charged for this membership.
- viii. Postdocs are encouraged to participate in Professional Development Workshops provided by Graduate and Postdoctoral Studies, and Teaching and Learning services. These sessions are usually free of charge.

- to clarify expectations regarding intellectual property rights in accordance with the University's policy;
- to provide mentorship for career development; and
- to prepare, sign, and adhere to a Letter of Agreement for Postdoctoral Education.

vi. Some examples of the responsibilities of postdocs are:

- to inform themselves of and adhere to the University's policies and/or regulations for postdocs as outlined at mcgill.ca/gps/postdocs and mcgill.ca/students/srr, and the Graduate and Postdoctoral Studies *University Regulations and Resources*;
- to submit a complete file for registration to Enrolment Services;
- to sign and adhere to their Letter of Agreement for Postdoctoral Education;
- to communicate regularly with their supervisor; and
- to inform their supervisor of their absences.

vii. Some examples of the responsibilities of the University are:

- to register postdocs;
- to provide an appeal mechanism in cases of conflict;
- to provide documented policies and procedures to postdocs;
- to provide postdocs with the necessary information on McGill University student services (Postdoctoral Fellows and Scholars) and HR policies and guidelines (Postdoctoral Researchers).

Approved by Senate, April 2000; revised May 2014; February 2020.

7.3 Vacation Policy for Postdocs

Please refer to the : [Vacation Policy for Graduate Students and Postdocs](#).

7.4 Leave of Absence for Health and Parental/Familial Reasons

A leave of absence may be granted for maternity or parental reasons or for health reasons (see *University Regulations & Resources > Graduate > : Leave of Absence Status*).

Such a leave must be requested on a term-by-term basis and may be granted for a period of up to 52 weeks. For a maternity or parental leave, the eligibility period of a maximum of 52 consecutive weeks is determined based on when the child is born; if the leave is interrupted for one or two terms, the eligibility period cannot be extended. Students and Postdocs must make a request for such a leave in writing to their department and submit a medical certificate. The department shall forward the request to Enrolment Services. See the procedure in *University Regulations & Resources > Graduate > : Leave of Absence Status*.

Students who have been granted such a leave will have to register for the term(s) in question and their registration will show as "leave of absence" on their record. No tuition fees will be charged for the duration of the authorized leave. Research supervisors are not obligated to remunerate students and Postdocs on leave. A summary table of various leave policies (paid or unpaid) for students and Postdocs paid from the Federal and Quebec Councils through fellowships or research grants is available at mcgill.ca/gps/funding/getting-paid under "Leave Policies and Form."

7.5 Postdoctoral Research Trainees

Eligibility

If your situation does not conform to the Government of Quebec's definition of a Postdoctoral Fellow, you may be eligible to attend McGill as a Postdoctoral Research Trainee. While at McGill, you can perform research only (you may not register for courses or engage in clinical practice). Medical specialists who will have clinical exposure and require a training card must register through Postgraduate Medical Education of the Faculty of Medicine and Health Sciences—not Graduate and Postdoctoral Studies.

The category of Postdoctoral Research Trainee is for:

Category 1: An individual who has completed requirements for the Doctoral degree or medical specialty, but whose degree/certification has not yet been awarded. An individual in this category will subsequently be eligible for registration as a Postdoctoral Fellow.

Category 2: An individual who is not eligible for Postdoctoral Registration according to the Government of Quebec's definition, but is a recipient of an external postdoctoral award from a recognized Canadian funding agency.

Category 3: An individual who holds a professional degree (or equivalent) in a regulated health profession (as defined under CIHR-eligible health profession) and is enrolled in a program of postgraduate medical education at another institution. This individual wishes to conduct the research stage or elective component of their program of study at McGill University under the supervision of a McGill professor. This individual will be engaged in full-time research with well-defined objectives, responsibilities, and methods of reporting. vTm0y of M1 236.804 86.47BT/FvTm0y of Ma re

research stage. Individuals who are expecting to spend more than one year are encouraged to obtain formal training (Master's or Ph.D.) through application to a relevant graduate program.

10 Information on Research Policies and Guidelines, Patents, Postdocs, Associates, Trainees

Refer to [University Regulations & Resources](#) > *Graduate* > : [Research Policy and Guidelines](#) for information on the following:

- Regulations on Research Policy
- Regulations Concerning the Investigation of Research Misconduct
- Requirements for Research Involving Human Participants
- Policy on the Study and Care of Animals
- Policy on Intellectual Property
- Regulations Governing Conflicts of Interest
- Safety in Field Work
- Office of Sponsored Research
- Postdocs
- Research Associates

11 Desautels Faculty of Management

11.1 Location

Samuel Bronfman Building
1001 Sherbrooke Street West
Montreal QC H3A 1G5
Canada
Telephone: 514-398-4066
Website: mcgill.ca/desautels

11.2 About Desautels Faculty of Management

McGill University offers a variety of programs that provide graduate-level education in management. All programs have been tailored to meet the special needs and demands of different groups of people. Before embarking on a graduate management education, students should be aware of the different and unique features of each program, and select the one that best suits their aspirations and abilities.

Graduate Programs in Management

Master of Business Administration (M.B.A.)

section 12.3: Master of Business Administration (M.B.A.) Management (Non-Thesis) (54 credits)

section 12.4: Master of Business Administration (M.B.A.) Management (Non-Thesis): General Management (48 credits)

section 12.5: Master of Business Administration (Joint M.B.A. & B.C.L./J.D.) Management (Non-Thesis): General Management & Law (132 credits)

Master of Business Administration (M.B.A.)/Japan

M.B.A. Japan program is no longer accepting new students.

section 12.6.4: Master of Business Administration (M.B.A.) M.B.A./Japan (Non-Thesis) (51 credits)

section 12.6.5: Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Finance (57 credits)

section 12.6.6: Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): General Management (48 credits)

section 12.6.7: Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Global Strategy and Leadership (57 credits)

section 12.6.8: Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Marketing (57 credits)

12.2 Application Dates and Deadlines

For more information, please refer to mcgill.ca/desautels/programs/mba-programs/mba/admissions.

12.3 Master of Business Administration (M.B.A.) Management (Non-Thesis) (54 credits)

The MBA; Non-Thesis focuses on both hard and soft key management disciplines and skills in its required courses. Integration of the material in the required courses is accomplished with integration sessions midway through the first semester and at its end. The program is structured in such a way so as to allow for completion of the program in 16-20 months. There is maximum flexibility in the selection of electives taken, ranging from a customized set of electives reflecting the student's own interests, to completing a specialization, i.e., taking a set of at least five electives chosen from lists of specializations (e.g. finance, strategy) compiled by the Program office based on input from Faculty Areas. Students can choose between doing an Internship, completing a Practicum or applying to do an exchange semester at a foreign university.

Required Courses (27 credits)

BUSA 650*	(6)	Internship
BUSA 651*	(6)	Practicum
BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics
MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 622	(1.5)	Organizational Strategy
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

* Choose EITHER BUSA 650 or BUSA 651. Students who participate in an International Exchange (12 credits of elective courses) are exempt from BUSA 650/BUSA 651; 6 additional credits of elective courses are required to complete the 54-credit requirement.

Elective Courses (27 credits)

27 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty.

12.4 Master of Business Administration (M.B.A.) Management (Non-Thesis): General Management (48 credits)

The M.B.A.; Non-Thesis - General Management program focuses on hard and soft management disciplines and skills. There is maximum flexibility in the program based on input from Faculty areas. This streamlined 12-month program does not allow a student to do an internship.

Required Courses (21 credits)(1.5)

MGCR 620	(1.5)	Information Systems
MGCR 622	(1.5)	Organizational Strategy
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

Elective Courses (27 credits)

27 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty.

12.5 Master of Business Administration (Joint M.B.A. & B.C.L./J.D.) Management (Non-Thesis): General Management & Law (132 credits)

A joint M.B.A.; Non-Thesis - General Management and B.C.L./J.D. program is offered by the Desautels Faculty of Management and the Faculty of Law. This joint program provides students the opportunity to pursue legal and administrative aspects of business. Successful candidates graduate with M.B.A., B.C.L., and J.D. degrees, a trio that prepares them for careers in private and public enterprise, as well as government service.

Students complete 39 credits for the M.B.A. and 93 credits for the integrated B.C.L./J.D., for a total of 132 credits.

Required Courses - Management (24 credits)

BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics
MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 621	(1.5)	International Environment
MGCR 622	(1.5)	Organizational Strategy
MGCR 628	(1.5)	Integrative Course
MGCR 638	(1.5)	Marketing Management
MGCR 639	(1.5)	Managing Organizational Behaviour
MGCR 640	(1.5)	Accounting and Financial Reporting
MGCR 642	(1.5)	Financial Reporting
MGCR 660	(4.5)	International Study Trip

Elective Courses (15 credits)

15 credits of courses are chosen from 600-level courses offered by the Faculty. Course choice must be approved by a program adviser in the Faculty. Students will have to attend the M.B.A. Base Camp (Accounting and Business Math) prior to commencing the M.B.A.

Required Courses - Law (47 credits)

First Year – 33 credits

LAWG 100D1	(3)	Contractual Obligations
LAWG 100D2	(3)	Contractual Obligations
LAWG 101D1	(3)	Extra-Contractual Obligations/Torts

LAWG 101D2	(3)	Extra-Contractual Obligations/Torts
LAWG 102D1	(3)	Criminal Justice
LAWG 102D2	(3)	Criminal Justice
LAWG 103	(3)	Indigenous Legal Traditions
LAWG 110D1	(1.5)	Integration Workshop
LAWG 110D2	(1.5)	Integration Workshop
PUB2 101D1	(3)	Constitutional Law
PUB2 101D2	(3)	Constitutional Law
PUB3 116	(3)	Foundations

Second Year – 14 credits

LAWG 210	(3)	Legal Ethics and Professionalism
LAWG 220D1	(3)	Property
LAWG 220D2	(3)	Property
PRAC 200	(1)	Advocacy
PROC 124	(4)	Judicial Institutions and Civil Procedure

Complementary Courses – Law (12 credits)

Civil Law Immersion Courses (3 credits)

BUS2 561	(3)	Insurance
LAWG 506	(3)	Advanced Civil Law Property
PROC 200	(3)	Advanced Civil Law Obligations
PRV1 549	(3)	Contrats nommés/Nominate Contracts
PRV2 270	(3)	Law of Persons
PRV4 548	(3)	Administration Property of Another and Trusts

Common Law Immersion Courses (3 credits)

PRV3 200	(3)	Advanced Common Law Obligations
PRV3 534	(3)	Remedies
PRV4 500	(3)	Restitution
PRV4 549	(3)	Equity and Trusts
PRV5 582	(3)	Advanced Torts

Social Diversity, Human Rights and Indigenous Law Courses (3 credits)

CMPL 500	(3)	Indigenous Peoples and the State
CMPL 504	(3)	Feminist Legal Theory
CMPL 511	(3)	Social Diversity and Law
CMPL 516	(3)	International Development Law
CMPL 565	(3)	International Humanitarian Law
CMPL 571	(3)	International Law of Human Rights
	(3)	Civil Liberties

CMPL 575	(3)	Discrimination and the Law
IDFC 500	(3)	Indigenous Field Studies
LAWG 503	(3)	Inter-American Human Rights
LAWG 505	(3)	Critical Engagements with Human Rights
LAWG 507	(3)	Critical Race Theory Advanced Seminar
LAWG 508D1	(3)	Indigenous Constitutionalism
LAWG 508D2	(3)	Indigenous Constitutionalism
LAWG 509	(3)	Indigenous Law Revitalization
LAWG 562	(3)	Regulating Artificial Intelligence
LAWG 580	(3)	Women and Constitutions
LAWG 582	(3)	Disability Law and Policy
LEEL 369	(3)	Labour Law
LEEL 582	(3)	Law and Poverty
PUB2 105	(3)	Public International Law
PUB2 500	(3)	Law and Psychiatry
PUB2 502	(3)	International Criminal Law
PUB2 551	(3)	Immigration and Refugee Law
PUB3 515	(3)	Canadian Charter of Rights and Freedoms

Principles of Canadian Administrative Law (3 credits)

BUS1 532	(3)	Bankruptcy and Insolvency
BUS2 504	(3)	Securities Regulation
CMPL 539	(3)	International Taxation
CMPL 543	(3)	Law and Practice of International Trade
CMPL 574	(3)	Government Control of Business
CMPL 575	(3)	Discrimination and the Law
CMPL 577	(3)	Communications Law
CMPL 580	(3)	Environment and the Law
LAWG 523	(3)	Tax Practice Seminar
LAWG 561	(3)	Privacy Law
LAWG 581	(3)	Health Care Delivery and the Law
LAWG 583	(3)	Public Health Law and Policy.
LEEL 369	(3)	Labour Law
LEEL 570	(3)	Employment Law
LEEL 582	(3)	Law and Poverty
PRV4 545	(3)	Land Use Planning
PRV5 483	(3)	Consumer Law
PUB2 400	(3)	The Administrative Process
PUB2 401	(3)	Judicial Review of Administrative Action
PUB2 500	(3)	Law and Psychiatry
PUB2 515	(3)	Tax Policy
PUB2 551	(3)	Immigration and Refugee Law

Elective Courses (34 credits)

Students must take 34 credits of other elective courses, offered within the Faculty or approved as credit equivalencies in order to complete the 93-credit degree

Minimum Writing Requirement

All students are required to submit at least one research paper. This requirement may be satisfied by: a) writing an essay in a course in which the essay constitutes no less than 75% of the final grade; b) writing a term essay under independent supervision, for credit, within the Faculty of Law; c) writing an article, note, or comment or equivalent substance that is published or accepted for publication in the McGill Law Journal and approved by the Faculty Adviser to that publication. Papers written jointly do not satisfy this requirement.

12.6 M.B.A./Japan Admission Requirements and Application Procedures

About the M.B.A./Japan

This program is no longer accepting new students.

The McGill MBA Japan program is a weekend MBA program based on the world-leading Integrative MBA program offered by McGill University's Desautels Faculty of Management in Montreal. Students will follow a lockstep program. MBA Japan classes take place at the Learning Edge Nishi-Shinjuku Campus on the 4th floor of Nomura Fudosan Nishi-Shinjuku Building.

Master of Business Administration (M.B.A.); M.B.A./Japan (Non-Thesis) (57 credits)

section 12.6.4: Master of Business Administration (M.B.A.) M.B.A./Japan (Non-Thesis) (51 credits)

section 12.6.5: Master of Business Administration (M.B.A./Japan Management (Non-Thesis): Finance (57 credits)

section 12.6.6: Master of Business Administration (M.B.A./Japan Management (Non-Thesis): General Management (48 credits)

section 12.6.7: Master of Business Administration (M.B.A./Japan Management (Non-Thesis): Global Strategy and Leadership (57 credits)

section 12.6.8: Master of Business Administration (M.B.A./Japan Management (Non-Thesis): Marketing (57 credits)

section 12.6.9: Master of Business Administration (M.B.A./Japan Management (Non-Thesis): Technology and Innovation Management (57 credits)

12.6.1 Admission Requirements

For more information on admission requirements, visit our website at mcgillmbajapan.com.

12.6.2 Application Procedures

For more information on application procedures, visit our website at mcgillmbajapan.com.

12.6.3 Application Dates and Deadlines

For application dates and deadlines, visit our website at mcgillmbajapan.com.

12.6.4 Master of Business Administration (M.B.A.) M.B.A./Japan (Non-Thesis) (51 credits)

This program is no longer accepting new students.

12.6.5 Master of Business Administration (M.B.A./Japan Management (Non-Thesis): Finance (57 credits)

This program is no longer accepting new students.

The McGill MB

Required Core Courses (21 credits)

All M.B.A. students must complete the following core courses:

MGCR 629	(1)	Healthcare Leadership
MGCR 650	(2)	Business Tools
MGCR 651	(4)	Managing Resources
MGCR 652	(4)	Value Creation
MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

Required Concentration Courses (6 credits)

Students choosing the Finance concentration must complete these required courses:

FINE 622	(3)	Modern Corporate Finance
FINE 646	(3)	Investments and Portfolio Management

Complementary Courses (30 credits)

9 credits selected from the following courses toward the concentration:

ACCT 618	(3)	Financial Reporting: Structure and Analysis
FINE 620	(3)	Corporate Mergers
FINE 630	(3)	Fixed Income Markets
FINE 639	(3)	Derivatives and Risk Management
FINE 645	(3)	Money and Capital Markets
FINE 648	(3)	Applied Corporate Finance
FINE 665	(3)	Investment Strategies and Behavioural Finance
FINE 690	(3)	Advanced Topics in Finance 1
FINE 693	(3)	Global Capital Markets
FINE 694	(3)	International Corporate Finance

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

12.6.6 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): General Management (48 credits)

This program is no longer accepting new students.

The M.B.A. (Japan); Non-Thesis - General Management focuses on both hard and soft key management disciplines and skills with its integrative approach. The academic content of the M.B.A. (Japan) program is the same as the Montreal M.B.A.; however, the delivery of the content is modified to allow students to complete a Master of Business Administration degree on weekends in Japan.

Required Core Courses (24 credits)

BUSA 695	(1.5)	Real-Time Decisions
MGCR 613	(1.5)	Managerial Economics

MGCR 614	(1.5)	Management Statistics
MGCR 617	(1.5)	Operations Management
MGCR 618	(1.5)	Leadership and Professional Skills
MGCR 620	(1.5)	Information Systems
MGCR 621	(1.5)	International Environment
		Org

BUSA 640	(3)	Launching New Ventures
BUSA 660	(3)	CEO Insights
BUSA 690	(3)	Advanced Topics in Management 1
INDR 633	(3)	Creating Wealth and Prosperity
MGPO 615	(3)	Consulting for Change
MGPO 630	(3)	Managing Strategy and Innovation
MGPO 640	(3)	Strategies for Sustainable Development
MGPO 645	(3)	Strategy in Context
MGPO 651	(3)	Strategic Management: Developing Countries
MGPO 669	(3)	Managing Globalization
ORGB 633	(3)	Managerial Negotiations
ORGB 640	(3)	The Art of Leadership

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

12.6.8 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis): Marketing (57 credits)

This program is no longer accepting new students.

The McGill MBA Japan program of the Desautels Faculty of Management of McGill University is the leading MBA program in Japan, and one of the leading weekend programs in Asia. Designed for working people with several years of experience, the McGill MBA Japan program allows you to complete a Master of Business Administration program on weekends, without leaving employment.

Based on McGill's world-leading Integrative MBA Curriculum, the MBA Japan program allows you to complete a full MBA by studying two weekends per month in as little as 20 months. Taught by world-leading professors from McGill's home campus, the MBA Japan attracts highly qualified students from Japan and around the globe.

The Marketing Concentration focuses on the development of skills in understanding customers and markets, creating value through products and services, evaluating the effectiveness of marketing programs, and managing customer relationships.

Required Core Courses (21 credits)

All M.B.A. students must complete the following core courses:

MGCR 629	(1)	Healthcare Leadership
MGCR 650	(2)	Business Tools
MGCR 651	(4)	Managing Resources
MGCR 652	(4)	Value Creation
MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

Required Concentration Courses (6 credits)

Students choosing the Marketing concentration must complete these required courses:

MRKT 657	(3)	Customer Insights
MRKT 658	(3)	Marketing Intelligence

Complementary Courses (30 credits)

9 credits selected from the following courses toward the concentration:

MRKT 645	(3)	Winning at Brands
MRKT 652	(3)	Competitive Marketing Strategy
MRKT 655	(3)	Marketing Planning
MRKT 690	(3)	Advanced Topics in Marketing 1

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

12.6.9 Master of Business Administration (M.B.A.)/Japan Management (Non-Thesis):Technology and Innovation Management (57 credits)

****This program is no longer accepting new students.****

The McGill MBA Japan program of the Desautels Faculty of Management of McGill University is the leading MBA program in Japan, and one of the leading weekend programs in Asia. Designed for working people with several years of experience, the McGill MBA Japan program allows you to complete a Master of Business Administration program on weekends, without leaving employment.

Based on McGill's world-leading Integrative MBA Curriculum, the MBA Japan program allows you to complete a full MBA by studying two weekends per month in as little as 20 months. Taught by world-leading professors from McGill's home campus, the MBA Japan attracts highly qualified students from Japan and around the globe.

As technology reshapes the globe and innovations transform markets and organizations, the 21st century manager will be deeply immersed in technology and innovation management. As information technology is now present in more products and processes, managers need to understand the processes surrounding its strategic use and development. As manufacturing and service operations now stretch the globe, issues of logistics and supply chain integration become more important. As innovative products increasingly create and transform markets, managers must master the technology development process. This concentration provides tools, frameworks, and integration of all aspects of organizational operations, supply chain, IT processes and innovation management. Students following this concentration will be uniquely qualified to take jobs in new product development, IT strategy, operations and supply chain management, and technology consulting. A unique aspect of the concentration is the capstone project course where students work on solving a real-life technology innovation problem.

Required Core Courses (21 credits)

All M.B.A. students must complete the following core courses:

MGCR 629	(1)	Healthcare Leadership
MGCR 650	(2)	Business Tools
MGCR 651	(4)	Managing Resources
MGCR 652	(4)	Value Creation
MGCR 653	(4)	Markets and Globalization
MGCR 661	(6)	International Study Experience

Required Concentration Courses (6 credits)

Students choosing the Technology and Innovation Management concentration must complete these required courses:

INSY 606	(3)	Technology Management
MGSC 616	(3)	Technology in Action

Complementary Courses (30 credits)

9 credits selected from the following courses toward the concentration:

INSY 607	(3)	Technology Consulting
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INSY 608	(3)	Winning with IT
INSY 609	(3)	Technology Project Management
MGSC 602	(3)	Strategic Management of Operations
MGSC 603	(3)	Logistics Management
MGSC 605	(3)	Total Quality Management
MGSC 615	(3)	Procurement and Distribution
MGSC 631	(3)	Analysis: Production Operations
ORGB 625	(3)	Managing Organizational Change

The remaining 15 credits of courses are chosen from 500- and 600-level courses offered by the Faculty.

6 credits from the following:

BUSA 650	(6)	Internship
BUSA 651	(6)	Practicum

12.7 Joint Executive M.B.A. Admission Requirements and Application Procedures

About the Joint Executive M.B.A.

section 12.7.4: Executive Master of Business Administration (E.M.B.A.) Joint Executive M.B.A. (Non-Thesis) (45 credits)

The E.M.B.A. program is designed both to teach new managerial tools as well as to allow managers to take a step back from the tools and understand their strengths and limitations. It also aims at presenting different models of management and is designed to meet the training needs of managers who currently hold—or who will hold in the future—senior management positions.

It is offered jointly with *Hautes Études Commerciales* (HEC) – Montreal.

12.7.1 Admission Requirements

For the admission criteria, please consult the following website: www.embamcgillhec.ca/en/application/admission-criteria.

12.7.2 Application Procedures

For the application procedures, please consult the following website: www.embamcgillhec.ca/en/application.

12.7.3 Application Dates and Deadlines

For the application dates and deadlines, please consult the following website: www.embamcgillhec.ca/en/application.

12.7.4 Executive Master of Business Administration (E.M.B.A.) Joint Executive M.B.A. (Non-Thesis) (45 credits)

Required Courses (45 credits)

McGill University courses (33 credits)

BUSA 642	(4)	Reflective Dimension Manager Role
BUSA 643	(4)	Collaborative Dimension Manager
BUSA 644	(4)	Analytic Dimension of Manager Role
BUSA 645	(4)	Worldly Dimension of Manager Role
BUSA 685	(5)	Managing Change
BUSA 689	(12)	Integrative Project

HEC Montréal courses (12 credits)

MHEC 600	(4)	Création de valeur
MHEC 601	(4)	Excellence opérationnelle
MHEC 602	(4)	Outils et pratiques de gestion

13 Master of Management Programs

About Master of Management Programs

section 13.3: Master of Management (M.M.) Analytics (Non-Thesis) (45 credits)

The M.M. Analytics is designed to teach the fundamentals of data and decision analytics, team management, and leadership. Students are exposed to a variety of management analytics application topics including marketing, retailing, supply chain, healthcare, security, pricing, talent, and network analytics. For more information, visit mcgill.ca/desautels/programs/mma.

section 13.4: Master of Management (M.M.) Finance (Non-Thesis) (45 credits)

The M.M. Finance degree is a twelve-month specialized program in finance. The M.M.F. program prepares students for a career in finance through a comprehensive curriculum that integrates advanced financial concepts and quantitative methods with real-world business practices. For more information, visit mcgill.ca/desautels/programs/mmf.

section 13.5: Master of Management (M.M.) Manufacturing Management (Non-Thesis) (56 credits)

Alternatively, a Master in Global Manufacturing and Supply Chain Management (MGMSCM) program is offered at Zhejiang University (Hangzhou, China). It follows the same curriculum as the M.M.M. program and is offered on a part-time basis at Zhejiang University (with options for a semester of courses in Montreal and a summer trip). As part of Master in Global Manufacturing and Supply Chain Management initiative, students having completed the MGMSCM program could then transfer the acquired credits to apply toward Zhejiang's M.B.A. degree. Students having successfully completed all requirements for Zhejiang's MGMSCM program would have two degrees: an M.M.M. from McGill and an M.B.A from Zhejiang.

The program is instructed in English. It is targeted at high-potential managers in manufacturing, services, and logistics industries as well as entrepreneurs.

For more information visit our website at mcgill.ca/desautels/programs/gmscm.

Find out more about Zhejiang University's [MGMSCM program](#) in China.

section 13.6: Master of Management (M.M.) IMHL (Non-Thesis) (45 credits)

The M.M. in International Master's for Health Leadership; Non-Thesis program is designed for clinicians and managers in the context of health care to help develop management skills for emerging health care leaders. This is a 15-month program made up of five 12-day modules, followed by a Master's paper.

For more information, visit our website at mcgill.ca/desautels/programs/imhl.

section 13.7: Master of Management (M.M.) IMPM (Non-Thesis) (45 credits)

Engaging managers beyond administration and functioning within an authentically international context, this collaborative venture of business schools located in five different countries allows mid-career managers to study and focus on their own organizational and leadership issues with other international managers at universities in Brazil, England, India, China, and Canada.

For more information, visit our website at mcgill.ca/desautels/programs/impm.

section 13.8: Master of Management (M.M.) Retailing (Non-Thesis) (45 credits)

The Master of Management in Retailing; Non-Thesis, is focused on the customer journey and explores how retail disruptors can lead to retail innovations that can significantly improve operational efficiencies, competitiveness, and impact customer satisfaction to provide a foundation for a better society. International in scope, the program will focus on how retailers must adapt to the rapidly changing and increasingly complex global business environment to thrive. It aims to integrate diverse disciplines and experiential learning opportunities, including an optional internship, research opportunities with the state-of-the-art Retail Innovation Lab in addition to an international trip and Retail Innovation Challenge.

For more information, visit our website at mcgill.ca/desautels/programs/master-management-retailing-mm.

13.1 Admission Requirements and Application Procedures

- Analytics: For more information, please refer to mcgill.ca/desautels/programs/mma/admissions.
- Finance: For more information, please refer to mcgill.ca/desautels/programs/mmj/admissions.
- MBA: For more information, please refer to mcgill.ca/desautels/programs/mba-programs/mba/admissions.
- MGMSM China: For more information, please refer to mcgill.ca/desautels/programs/gmscm/admissions

BUSA 649 (3) Community Analytics Project

15 credits from the following:

ACCT 626	(1.5)	Data Analytics in Accounting
ACCT 696	(1.5)	Advanced Topics in Accounting Analytics
BUSA 611	(1.5)	Independent Studies in Analytics 1
BUSA 613	(3)	Independent Studies in Analytics 2
BUSA 684	(3)	Analytics Study Trip
FINE 675	(1.5)	Financial Valuation Analytics for Startups
FINE 695	(1.5)	Advanced Topics in Finance Analytics 1
FINE 696	(1.5)	Advanced Topics in Finance Analytics 2
INSY 669	(1.5)	Text Analytics
INSY 670	(1.5)	Social Media Analytics
INSY 671	(1.5)	Analytics and Open Innovation
INSY 672	(1.5)	Healthcare Analytics
INSY 673	(1.5)	Security Analytics
INSY 695	(1.5)	Advanced Topics in Information Systems
MGPO 695	(1.5)	Advanced Topics in Strategy Analytics
MGSC 670	(1.5)	Revenue Management
MGSC 672	(1.5)	Operations and Supply Chain Analytics
MGSC 673	(1.5)	Introduction to Artificial Intelligence and Deep Learning
MGSC 695	(1.5)	Advanced Topics in Management Science
MRKT 671	(1.5)	Advanced Marketing Analytics
MRKT 672	(1.5)	Internet Marketing Analytics
MRKT 673	(1.5)	Pricing Analytics
MRKT 674	(1.5)	Retail Analytics
MRKT 696	(1.5)	Advanced Topics in Marketing Analytics
ORGB 671	(1.5)	Talent Analytics
ORGB 672	(1.5)	Organizational Network Analysis
ORGB 695	(1.5)	Advanced Topics in Organizational Behaviour

13.4 Master of Management (M.M.) Finance (Non-Thesis) (45 credits)

The Master of Management in Finance; Non-Thesis (MMF) program is a flexible-length specialized masters degree in finance. The choices are program completion within 12, 16 and 20 months. The program is part of the Faculty's expanding portfolio of specialized MM programs. The distinguishing features of the program are 1) a quantitative level well-above the average current MBA elective and 2) a close interaction with the private sector. The crucial 9-credit major paper requirement is fulfilled either by 1) completing a three-month internship on a financial project with a corporation and writing a detailed report; or by 2) independently working on a research project. The program will contain an investment and corporate finance focus and it will have an advisory board of executives from financial and non-financial corporations.

Required Courses (21 credits)

ACCT 604	(3)	Financial Statements 1
FINE 674	(3)	Fintech

FINE 679	(3)	Corporate Finance Theory
FINE 680	(3)	Investments
FINE 681	(3)	International Capital Markets
FINE 682	(3)	Derivatives

Complementary Courses (24 credits)

12 credits from:

ACCT 605	(3)	Financial Statements 2
FINE 683	(3)	Advanced Corporate Finance
FINE 684	(3)	Fixed Income Analysis
FINE 685	(3)	Market Risk Management
FINE 686	(3)	Global Corporate Finance
FINE 687	(3)	Global Investments
FINE 688	(3)	Mergers and Acquisitions

or any other relevant 600-level courses offered by Desautels Faculty of Management with permission of the Program Adviser.

12 credits from:

FINE 670	(3)	Fundamentals of Financial Research
FINE 671*	(9)	Applied Finance Project
FINE 671D1*	(4.5)	Applied Finance Project
FINE 671D2*	(4.5)	Applied Finance Project
FINE 671N1*	(4.5)	Applied Finance Project
FINE 671N2*	(4.5)	Applied Finance Project

*Note: Choose either FINE 671 or FINE 671D1/D2 or FINE 671N1/N2.

Or

FINE 689	(12)	Integrative Finance Project
FINE 689N1	(6)	Integrative Finance Project
FINE 689N2	(6)	Integrative Finance Project

13.5 Master of Management (M.M.) Manufacturing Management (Non-Thesis) (56 credits)

M.M. in Manufacturing Management, Non-Thesis program provides a professional, hands-on approach that addresses all major issues germane to the optimization of operations. The program moved beyond a manufacturing focus to all facets of supply chains, logistics and manufacturing management. A key feature of the program is industry participation and interaction. To ensure a profound comprehension of the issues and challenges facing business today, courses have corporate sponsors and partners that provide case studies, plant tours, seminars, industrial projects and internships. The

major emphasis of these activities is on improving productivity and operational effectiveness. The program aims at training the students with diversified backgrounds who wish to pursue a career in the top management of global operations and supply chain.

A version of M.M. in Manufacturing Management, Non-Thesis program is collaboratively offered with Zhejiang University Hangzhou in China.

Required Courses (35 credits)

MGCR 611	(2)	Financial Accounting
MGCR 612	(2)	Organizational Behaviour
MGCR 616	(2)	Marketing

MGCR 641	(2)	Elements of Modern Finance I
MGSC 602	(3)	Strategic Management of Operations
MGSC 603	(3)	Logistics Management
MGSC 608	(3)	Data Decisions and Models
MGSC 609	(1)	Operations Industrial Seminar
MGSC 610	(2)	Operations Case Studies
MGSC 611	(9)	Operations Industrial Stage
MGSC 614	(3)	Computer Integrated Manufacturing
MGSC 631	(3)	Analysis: Production Operations

Complementary Courses (21 credits)

9-12 credits of General Business and Management courses from the following:

ACCT 624	(3)	Management Accounting: Planning and Control
MGSC 604	(2)	Managerial Communication in Supply Chain Management
MGSC 607	(1)	Corporate Social Responsibility in Supply Chain Management
ORGB 625	(3)	Managing Organizational Change
ORGB 632	(3)	Managing Teams in Organizations
ORGB 633	(3)	Managerial Negotiations
ORGB 640	(3)	The Art of Leadership
ORGB 685	(3)	Cross Cultural Management

9-12 credits of Manufacturing and Supply Chain courses from the following:

MGSC 605	(3)	Total Quality Management
MGSC 615	(3)	Procurement and Distribution
MGSC 617	(3)	Product Design
MGSC 618	(3)	Data Analytics Foundations in Supply Chain Management
MGSC 690	(3)	Selected Topics in Management Science 1
MGSC 691	(3)	Selected Topics in Management Science 2

13.6 Master of Management (M.M.) IMHL (Non-Thesis) (45 credits)

The M.M. in International Master's for Health Leadership; Non-Thesis program is designed for clinicians and managers in the context of health care that focuses on management skills for emerging health care leaders. This is a 15-month program made up of five 12-day modules, followed by a Master's paper. The program will be delivered online.

Required Courses (45 credits)

BUSA 663	(6)	Reflective Mindset
BUSA 667	(6)	Analytic Mindset
BUSA 671	(3)	Managerial Experience
BUSA 676	(6)	Worldly Mindset
BUSA 677	(6)	Collaborative Mindset
BUSA 678	(6)	Catalytic Mindset
BUSA 694	(12)	Final Master's Paper

13.7 Master of Management (M.M.) IMPM (Non-Thesis) (45 credits)

Research Project (12 credits)

BUSA 689	(12)	Integrative Project
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Required Courses (33 credits)

BUSA 666	(5)	The Practice of Management
BUSA 668	(5)	The Venture
BUSA 670	(5)	Managing Organizations
BUSA 672	(3)	Managerial Exchange
BUSA 675	(5)	Managing Context
BUSA 680	(5)	Managing People
BUSA 685	(5)	Managing Change

13.8 Master of Management (M.M.) Retailing (Non-Thesis) (45 credits)

The Master of Management in Retailing; Non-Thesis, is focused on the customer journey and explores how retail disruptors can lead to retail innovations that can significantly improve operational efficiencies, competitiveness and impact customer satisfaction to provide a foundation for a better society. International in scope, the program will focus on how retailers must adapt to the rapidly changing and increasingly complex global business environment to thrive. It aims to integrate diverse disciplines and experiential learning opportunities, including an optional internship, research opportunities with the state-of-the-art Retail Lab in addition to an international trip and Global Retail Challenge.

Required Courses (24 credits)

RETL 601	(3)	Foundations of Retailing
RETL 603	(3)	Retail Science and Data Analytics
RETL 610	()	
RETL 611	(3)	360-Degree Customer Insight
RETL 613	(3)	Digital Retailing Models
RETL 615	(3)	Managing Retail Operations
RETL 617	(3)	Managing for Sustainability
RETL 625	(3)	Experiential Retail

Complementary Courses (21 credits)

12-21 credits from:

RETL 621	(6)	Retail Internship
RETL 631	(3)	Digital Media Marketing
RETL 633	(3)	Data-Driven Retail Decisions
RETL 635	(3)	Creativity and Experiential Economy
RETL 637	(3)	Innovative Retail Technology
RETL 641	(3)	Fashion Retail Management
RETL 643	(3)	Fintech and Financial Services
RETL 645	(3)	Food Retail
RETL 651	(6)	Retail Practicum

ones listed in Phase I (for example, marketing or operations management), a sub-area within one of these (such as organizational development within organizational behaviour), or an interdisciplinary area that combines two or more of these (such as behaviour aspects of accounting or international marketing). The support field is selected to help the student develop a foundation of knowledge in a fundamental discipline that underlies the theory in management. For e

14.3 Application Dates and Deadlines

For application dates and deadlines, please consult the following website: mcgill.ca/desautels/programs/phd/admissions/process.

14.4 Doctor of Philosophy (Ph.D.) Management

Thesis

A thesis for the doctoral degree must constitute original scholarship and must be a distinct contribution to knowledge. It must show familiarity with previous work in the field and must demonstrate ability to plan and carry out research, organize results, and defend the approach and conclusions in a scholarly manner. The research presented must meet current standards of the discipline, as well as the standards of the field. The thesis must be written in compliance with norms for academic and scholarly expression and for publication in the public domain.

Required Courses (9 credits)

EDPH 689	(3)	Teaching and Learning in Higher Education
MGMT 701	(0)	Comprehensive Examination
MGMT 707	(3)	Research Methodology
MGMT 720	(3)	Research Paper

Complementary Courses (18 credits)

12 credits of specialization courses

6 credits in the support field

14.5 Doctor of Philosophy (Ph.D.) Management: Environment

This program is currently not offered.

The new Environment Option provides students with an appreciation of the role of science in informing decision-making in the environment sector, and the influence that political, socioeconomic and ethical judgments have. The option also provides a forum whereby graduate students bring their disciplinary perspectives together and enrich each other's learning through structured courses, formal seminars, and informal discussions and networking. Students who have been admitted through their home department or faculty may apply for admission to the option. Option requirements are consistent across academic units. The option is coordinated by the MSE, in partnership with participants in the program.

12 credits of courses/seminars at the 500-level or higher in the student's management specialization area in consultation with student's advisory committee.

3 credits chosen from the following list:

ENVR 519	(3)	Global Environmental Politics
ENVR 544	(3)	Environmental Measurement and Modelling
ENVR 620	(3)	Environment and Health of Species
ENVR 622	(3)	Sustainable Landscapes
ENVR 630	(3)	Civilization and Environment
ENVR 680	(3)	Topics in Environment 4

Or another course at the 500-level or higher recommended by the advisory committee and approved by the Environment Option Committee.

15 Post-M.B.A. Graduate Certificates Admission Requirements and Application Procedures

About the Post-M.B.A. Graduate Certificate

This program is no longer accepting new students.

ORGB 644D1 & D2	(2)	Managerial Negotiations in Healthcare
MGSC 642	(2)	Quality Management in Healthcare
ORGB 643	(2)	Leading and Managing People in Healthcare
BUSA 647D1 & D2	(4)	Healthcare Management Practicum

16.2 Graduate Certificate (Gr. Cert.) Healthcare Management (15 credits)

The Graduate Certificate in Healthcare Management focuses on a range of managerial skills to positively impact the quality, efficiency and fiscal responsibility of health care delivery.

17.1 Admission Requirements

Entry to the GCPA program requires a minimum cumulative grade point average (CGPA) of 3.0 on a 4.0 scale. Admission to the program is highly competitive and meeting the minimum requirements does not secure entry into the GCPA program.

Option 1:

Applicants who complete a Canadian Bachelor of Commerce program must complete the following courses, or their equivalents, with minimum grades of B-:

- ACCT 351 Intermediate Financial Accounting 1
- ACCT 352 Intermediate Financial Accounting 2
- ACCT 361 Management Accounting
- ACCT 362 Cost Accounting
- ACCT 385 Principles of Taxation
- ACCT 453 Advanced Financial Accounting
- ACCT 463 Management Control
- ACCT 475 Principles of Auditing
- ACCT 486 Business Taxation 2
- BUSA 364 Business Law 1
- FINE 342 Corporate Finance

Applicants must also meet the requirements outlined by *L'Ordre des comptables professionnels agréés du Québec* (OCPAQ) for the university where they obtained their undergraduate degree. Applicants who obtained their undergraduate degree in a different province must also verify the requirements outlined by the CPA Order of that province.

Option 2:

Graduates of programs other than a Canadian Bachelor of Commerce, or graduates with foreign degrees must complete the

The program must be completed within three years of admission.

17.2.1 Additional Requirements

The items and clarifications below are additional requirements set by this department:

- Applicants who have been accepted to the GCPA program are required to make a CAD\$300 deposit via McGill's [Application Management System](#) when confirming the offer of admission. This fee is non-refundable and will be applied towards the student's tuition.

17.3 Application Dates and Deadlines

Application opening dates are set by Enrolment Services in consultation with Graduate and Postdoctoral Studies (GPS), while application deadlines are set by the Desautels Faculty of Management and may be revised at any time. Applicants must verify all deadlines and documentation requirements well in advance on the appropriate McGill departmental website; please consult the list at mcgill.ca/gps/contact/graduate-program.

Information on application deadlines is available at mcgill.ca/gradapplicants/how-apply/application-steps/application-deadlines.

17.4 Obtaining a CPA designation

To obtain the CPA designation in Quebec, a student must have:

1. Completed a Professional Education Program (PEP)
2. Passed the Common Final Examination (CFE)
3. Completed a 24-month period of practical experience with an accredited training office (it is the student's responsibility to obtain such employment)
4. Proof of knowledge of the French language or passed the OQLF French language examination

Once all these criteria have been met, the student will obtain the designation of Chartered Professional Accountant from the OCPAQ.

Further information can be obtained from:

Ordre des comptables professionnels agréés du Québec
5, Place Ville Marie, bureau 800
Montréal QC H3B 2G2
Canada

Telephone: 514-288-3256 0.5 (PEP)

BUSA 364	(3)	Business Law 1
FINE 342	(3)	Corporate Finance

Prerequisite Courses for Graduate Certificate in Accounting Students (42 credits)

CCAU 511	(3)	Auditing 1
CCFC 511	(3)	Financial Accounting 1
CCFC 512	(3)	Financial Accounting 2
CCFC 513	(3)	Financial Accounting 3
CCLW 611	(3)	Business Law Concepts
CCMA 511	(3)	Managerial Accounting 1
CCMA 522	(3)	Managerial Accounting 2
CCMA 523	(3)	Managerial Accounting 3
CCTX 511	(3)	Taxation 1
CCTX 532	(3)	Taxation 2
CFIN 512	(3)	Corporate Finance
CFIN 522	(3)	Applied Topics: Corporate Finance
CMIS 641	(3)	Information Systems for Managers
CPL2 652	(3)	Strategic Management.

Required Courses (24 credits)

ACCT 653	(3)	Issues in Professional Accounting 1
ACCT 654	(3)	Issues in Professional Accounting 2
ACCT 663	(3)	Strategic Aspects of Accounting 1
ACCT 664	(3)	Strategic Aspects of Accounting 2
ACCT 695	(4)	Integrative Analysis
ACCT 699	(0)	Exam Preparation Seminar

Complementary Courses (6 credits)

6 credits from the following:

ACCT 683	(4)	Practice of Taxation
ACCT 687	(4)	Assurance Services
ACCT 689	(4)	Financial Business Analysis
ACCT 699	(0)	Exam Preparation Seminar